



SOUTHERN LEYTE STATE UNIVERSITY

Main Campus, San Roque, Sogod, Southern Leyte
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Website: www.southernleytestateu.edu.ph



Excellence | Service | Leadership and Good Governance | Innovation | Social Responsibility | Integrity | Professionalism | Spirituality

NOTICE TO PROCEED

19 January 2026

JERRY S. UY

Proprietor
Leyte Paperworld
168 MH Del Pilar St.
Tacloban City, Leyte

Sir:

The attached CONTRACT AGREEMENT having been approved, notice is hereby given to **Leyte Paperworld** that work may commence the project procurement entitled **Supply, Delivery, and Installation of ICT Equipment and Accessories - Negotiated Procurement** under **PB 2025-G&S-16** effective immediately upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing the copies in the spaces provided below. Keep one copy and return the other two (2) copies to the SOUTHERN LEYTE STATE UNIVERSITY Main Campus.

Very truly yours,

JUDE A. DUARTE, DPA
University President

CHARINA G. CAPE
Received by the bidder: AUTHORIZED REPRESENTATIVE
Date: 01/19/24

